

State of Texas
City of Junction
Economic Development Corporation

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* **Scheduled Meeting – November 3, 2015**
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The Junction Texas Economic Development Corporation met for its regular monthly meeting at 5:15 p.m. on Tuesday, November 3, 2015, in the City Hall Meeting Room with the following Board members present:

President: Polly Robinson
Vice President: Mindy Supak
Secretary: Carol Neiman
Directors: Ron Fuquay, and Nicholas Lumbley

Director Jean Jacoby was absent. Office Manager Amber Morales, *Junction Eagle* Reporter James Murr, Hannah Silva, Patty Salinas, Artemisa Lozano, and Julian & Veronica Vidal were present at this meeting.

President Robinson called the meeting to order at 5:15 p.m. and gave the invocation.

CONSENT ITEMS: A motion was made by Neiman and seconded by Lumbley to approve the consent items. After a vote, the motion carried unanimously.

PUBLIC FORUM: Robinson discussed the OLLI Class the Board attended on October 28th at TTU. Speaker was Tim Lehmborg, Executive Director for the Gillespie County Economic Development Commission.

ADVERTISING & PROMOTION PROGRAM:

- **NEW HOPE STORE** – Will be using the grant funds to replace the front door of their business. Supak made a motion to approve the grant request up to \$1,835. Fuquay seconded the motion. After a vote, motion carried unanimously.
- **LA FAMILIA RESTAURANT** – Will be using the grant funds for repairs to the façade of the building and painting. Lumbley made a motion to approve the grant request up to \$2,500. Neiman seconded the motion. After a vote, motion carried unanimously.
- **ELITE AUTOMOTIVE** – Will be using the grant funds to remove and replace garage doors. Lumbley made a motion to approve the grant request up to \$1,960. Supak seconded the motion. After a vote, motion carried unanimously.

JTEDC Board Applicant, Michael Townsend: Mr. Townsend is the owner of Carquest and he is looking to give back to his community. He is interested in filling the vacant seat left by former Board Member Larry Harrison. Harrison did not seek to be reappointed when his term expired 9/30/15. The Board did advertise in the *Junction Eagle* but received no responses. Neiman made a motion to approve his application and forward to City Council for final approval and appointment to the JTEDC Board. Supak seconded the motion. After a vote, motion carried unanimously.

JTEDC Certificate of Deposit/Maturing Dec. 12, 2015: The JTEDC has a CD (certificate of deposit) with First State Bank which matures on Dec. 12, 2015. The City Council has approved taking \$250,000 from the JTEDC for the Bluebonnet Water Facility. Funds will come from this CD and steps to be taken are as follows: Two signers on this CD account will need to come in within 10 days of the CD maturing to authorize the debit for the \$250,000 to be transferred to the City's bank account and the remaining \$150,000 will be placed in the JTEDC general fund. Discussion item only, and no action was taken.

BANKING RESOLUTION: With the election of new officers for the fiscal year, a new Banking Resolution is required to add new officers and remove prior officers. Supak made a motion to ratify the Banking Resolution with the changes as noted. Lumbley seconded the motion. After a vote, motion carried unanimously.

JTEDC Intake Form: Ms. Morales, with the help of Peggy Rosser from ASU, Small Business Development Center created this form. The form will be completed in the beginning stages of speaking to a potential applicant for financial assistance. It will help ensure the requirements and expectations of the JTEDC are known up front by the applicant. Policy and procedures update only. No action taken.


HILL COUNTRY INTERNET CAFÉ, B. LOPEZ: Update on the default by Brenda Lopez on the Advertising & Promotion Grant. Ms. Morales sent another default letter to Ms. Lopez (certified & regular mail) per the recommendation of the Bojorquez Law Firm. Ms. Morales read the fax received by Bojorquez and what the JTEDC legal options are in pursuing this matter. Fuquay made a motion that the JTEDC no longer continue to spend money outside of the current review on this issue. Neiman seconded the motion. After a vote, Robinson and Supak voting 'nay', motion carried.

STRONG TOWNS Organization-Update from Carol Neiman: Neiman presented the Board with a proposal for a two day presentation by Charles Marohn of the Strong Towns Organization, to include travel expenses. Costs could be from \$10k-\$15k. Discussion was about having active participation on this from Council, Chamber, Tourism, and Commissioners Court. The JTEDC wants all the entity's to be included in this decision. Supak made a motion to query the Council members, and other entity's to see if there is interest before presenting proposal as an agenda item for Council Meeting. Neiman seconded the motion. After a vote, motion carried unanimously.

OFFICE MANAGERS REPORT-Amber Morales: Ms. Morales attended the Town Hall meeting on Oct. 7th with Senator Charles Perry. She completed the official minute's ledger which had not been updated since April 2014. The October Newsletter was completed and sent out. Ms. Morales spent a lot of time on the recently approved USDA RLF for Paddler's Porch, LLC. There is a lot of paperwork involved in this loan and we have begun to issue checks to Ms. Brossette in a draw fashion. Attended the OLLI class with the JTEDC Board at Texas Tech on Oct. 28th.

REPORT ON JUNCTION TOURISM MEETING: The JTTB met for its regular monthly meeting on October 28, 2015. The Board elected new officers for the new fiscal year. The Board accepted the letter of intent from Steve Brown (Chamber Representative) to continue serving on JTTB and forwarded to City Council for final approval. We approved grant requests from Junction Golf Club in the amount of \$3,000 for their Spring Tournament, and the grant request from the Junction Men's Bible Class for the Annual Easter Pageant in the amount of \$2,500 for electricity, lighting and new costumes. A grant request from Junction Disc Golf in the amount of \$11,500 was tabled until further information can be obtained. Cheryl Herring presented her marketing report.

Meeting adjourned at 6:57 p.m.


Carol Neiman, Secretary