

State of Texas
City of Junction
Economic Development Corporation

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* **Scheduled Meeting – May 6, 2014**
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Junction Texas Economic Development Corporation met during the regular session at 5:15 p.m. on Tuesday, May 6, 2014 in the City Hall Meeting Room with the following directors present:

President: Jean Jacoby
Vice-President: Larry Maddux
Secretary: Larry Harrison
Treasurer: Maria Alvarado
Directors: Fred Bowers, Carol Neiman and Polly Robinson

Director Alan Hartt was absent. JTEDC Executive Director Patricia Whitty was present. Treasurer Maria Alvarado attended the meeting from 5:22 -5:28 p.m. Visitors included: Debbie Bayer, Mary and Gus Schober and *Junction Eagle* Newspaper Reporter James Murr.

Board President Jacoby called the meeting to order at 5:15 p.m. and Larry Harrison gave the invocation.

CONSENT AGENDA: Jean Jacoby pulled the financial reports and the comptroller's report from the consent agenda to discuss and comment. Questions from board members were fielded by Treasurer Maria Alvarado and Executive Director Patricia Whitty.

Alvarado made an error on the sales tax check issued to the JTEDC resulting in a \$3 loss of revenue for the month of April. She stated she will correct the mathematical error on next month's check issued to the JTEDC. She said she would also check with the City's auditors to see if "Account 1029 referring to CD#300515" reflected on the Balance Sheet of the financial statements could be corrected to remove the (\$41.37) which appeared to be a journal entry error.

Whitty stated the \$907 reimbursement to the City for the overpayment of local match funds – Kimble County Courthouse Historic Fence and Sidewalk project listed on the "Obligated Funds not yet Expended" section of the financial report will be removed from next month's report.

A motion was made by Larry Harrison and seconded by Polly Robinson to accept the information removed from the consent agenda and the consent agenda items as presented. After a vote, the motion carried unanimously.

PUBLIC FORUM: No one from the public spoke during this session of the meeting.

JTEDC ADVERTISING & PROMOTION GRANT APPLICATION: A motion was made by Fred Bowers and seconded by Carol Neiman to approve Sage Thyme Herbs & More's grant application to paint the door of the business for up to \$253. After a vote, the

motion carried unanimously. With the acceptance of this grant request, all grant funds for the budget year for this grant program have been depleted.

OPEN ACCESS WIFI GRANT PROGRAM TO INCLUDE SIGNAGE: A motion was made by Larry Maddux and seconded by Polly Robinson to approve the amended open access WIFI grant application and contract which includes JTEDC-furnished signage. After a vote, the motion was carried unanimously. Larry Harrison commented if 12 businesses applied for the funding, there would be insufficient funds for the \$9,500 grant project. Jean Jacoby commented each successful applicant would have up to \$810 available to them but not every applicant would spend the entire \$810 grant amount.

OPEN ACCESS WIFI GRANT APPLICATION: A motion was made by Larry Maddux and seconded by Carol Neiman to approve up to \$810 in support of Junction Jewelry & Gifts and Apache Floors' Open Access WIFI application and contract. After a vote, the motion carried unanimously.

SPONSORSHIP OF SALES TAX WORKSHOP IN PARTNERSHIP WITH THE SBDC: A motion was made by Larry Maddux and seconded by Larry Harrison to approve up to \$250 to sponsor the training. After a vote, the motion carried unanimously.

PURCHASING A RECORDING DEVICE FOR THE CITY MEETING ROOM: A motion was made by Fred Bowers and seconded by Carol Neiman to approve up to \$350 to fund the purchase of a recording device along with batteries and memory cards. The cost for a lock to secure the device was not included in the motion. After a vote, the motion carried unanimously.

JTEDC BYLAW REVISION: A motion was made by Larry Harrison and seconded by Fred Bowers to adopt the amended bylaws and to return the document to City Council for their discussion and action. After a vote, the motion carried unanimously.

2014 BOARD ACTION PLAN: A motion was made by Polly Robinson and seconded by Larry Maddux to adopt the action plan as presented and share it with City Council for their information. After a vote, the motion carried unanimously.

TOURISM BOARD MEETING: Director Alan Hartt, JTEDC's representative on the Junction Texas Tourism Board (JTTB), was absent from the meeting. However, he created a written report detailing the activities of the JTTB and the report was given to the Board. Action was not taken on this agenda item.

The meeting adjourned at 6:02 p.m. on May 6, 2014.

Larry Harrison, Secretary