



MINUTES OF 8-5-14 REGULAR MEETING

Junction Texas Economic Development Corporation met for its regular meeting at 5:15 p.m. on Tuesday, August 5, 2014 in the City Hall meeting room with the following directors present:

President: Jean Jacoby

Vice-President: Larry Maddux

Secretary: Larry Harrison

Directors: Polly Robinson, Fred Bowers, and Carol Nieman

Treasurer Maria Alvarado was present. Visitors included representatives from the Kimble County Historical Commission Charles Hagood, Jo Ella Bolt, Jay Carpenter, Greer Kothmann, and Rob Roy Spiller. Russell Hammonds of Two Rivers Technology and *Junction Eagle* newspaper reporter James Murr were also present

President Jacoby called the meeting to order at 5:15p.m. and Larry Harrison gave the invocation.

Executive session: The group determined that no executive session was necessary, given that the planned review of the Executive Director contract and job description did not involve personnel. However, an assessment of the subject documents was not specifically outlined on the JTEDC agenda, so no action was taken. The contract and job description will be examined at a subsequent meeting.

Consent agenda: Minutes from the June 23, 2014 call meeting and July 1, 2014 regular meeting were pulled from the Consent Agenda. Harrison and Nieman noted some inaccuracies (namely board attendance), which needed correcting. Maddux made motion to approve the minutes and consent agenda subject to the corrections; Bowers seconded the motion. Motion carried.

Public forum: No one from the public spoke.

Presentation from Kimble County Historical Commission (KCHC) representatives: Charles Hagood updated the board on plans to renovate the old hospital building and open it as the new Kimble County Historical Museum. He provided a history on the group's fund raising efforts and its decision to renovate the old hospital building instead of constructing a new facility, as originally planned. To date, the KCHC has raised approximately \$425,000 for the new museum. Hagood discussed plans for Phase I renovations and the estimated costs of approximately \$625,000. He stated that the KCHC would be seeking funds from the JTEDC to help with the renovation expenses.

Board members Jacoby and Harrison stated that, in general, JTEDC funds could be used for renovations on the building and perhaps future operating costs. Hagood stated that KCHC would submit a grant application in the near future. Jacoby conveyed that that she would consult with JTEDC attorney Melanie Anderson to determine if JTEDC funds are prohibited from being used on any aspect of the renovation project.

Presentation by Russell Hammonds of Two Rivers Technology: Russell Hammonds made a presentation on technology services that he could provide the JTEDC in the coming fiscal year. Given the lack of JTEDC's policies and procedures in this area, Hammonds made five recommendations to ensure that the JTEDC's computers, related software, and information are properly managed and protected. Specific areas of concern are virus protection, backup of data, cloud storage, patch management, and system administration. It was the consensus of the board that the project should move forward. Jacoby and Robinson are to work with Hammonds to develop a suitable agreement for the provision of these services for the board's consideration.

Acquiring new office space for the JTEDC: Jacoby updated the board on her unsuccessful efforts to find office space for the JTEDC. She contacted the owner of the Davis Bail Bonds located in the Generations building (on Main Street across from the Methodist Church). The owner plans to retain the space for the near term. Jacoby will contact Ward Whitworth about the space he occupies in the old WTU building.

Report on Junction Texas Tourism Board Meeting: Robinson reported on her first meeting as a member of the JTTB. Two tourism grants were approved (the car show and the Junction Boys weekend sponsored by the Junction A& M Club). The group discussed possible changes in the grant application process, but no action was taken. Main issues regarding the budget were the allocation of funds for marketing and grants.

Discussion on 2014-2015 budget: The board reviewed a draft budget for fiscal year 2015, which begins October 1. Board members spent considerable time discussing job responsibilities of the Executive Director, the appropriate level of compensation, and possible incentives for performance. Jacoby and Robinson will develop ideas for incentive compensation for the group to consider.

Meeting adjourned.