

State of Texas  
City of Junction  
JT Economic Development Corporation

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\* Regular Meeting – July 5, 2016  
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The *Junction Texas Economic Development Corporation* met for its regular monthly meeting at 5:15 p.m. on Tuesday, July 5, 2016, in the City Hall Meeting Room with the following Board members present:

**President:** Polly Robinson

**Vice President:** Mindy Supak

**Secretary:** Carol Neiman

**Directors:** Jean Jacoby, Michael Townsend

**Directors Absent:** Nicholas Lumbley and Ron Fuquay

**Also Present:** Donna E Oliver-Leep, Office Manager of JTEDC; and James Murr, *Junction Eagle* reporter.

Polly Robinson, board president, called the meeting to order at 5:20 p.m.

**Public Forum:** No one wished to speak during the time allotted for the public forum.

1. Consent Items (a.) Minutes; and (b.) Financials: Polly Robinson noted that \$250,000 was given to the City of Junction for the Bluebonnet Water Tower on May 23, 2016. Motion was made by Mindy Supak to accept the Consent Items as presented. Michael Townsend seconded the Motion and it passed unanimously.
2. Bylaws Approval: The board reviewed changes to the JTEDC Bylaws and added the following:  
4.05 "...item be placed on the agenda by delivering the same in writing to the President or Secretary of the Board no later than five (5) business days prior to the date of the Board meeting..."  
Jacoby moved to approve changes to the Bylaws with the described change to Section 4.05. The Motion was seconded by Mindy Supak and passed unanimously.
3. Treasurer: Jean Jacoby is being added to the bank signatory Resolution. No further action was taken
4. Coffee House/Denise Wright: Polly Robinson told the Board about a new restaurant business that hopes to open in Junction by the end of the summer. The future business owner is still in the process of working through an application for JTEDC grant assistance. A special meeting may be called for evaluation of that application before the next regular meeting. No immediate action was taken.
5. Advertising & Promotion Program: Polly Robinson gave everyone a homework assignment to review the parameters and requirements of the current Advertising & Promotion Program contract and be ready to discuss at the next meeting. Among the possible changes to consider are to require a matching contribution by the business owner, and to set limits on how often a given business can apply for a grant. Board members were asked to consider these and

any other changes they would like to see in the contract and either send them to Donna Oliver or bring them to the next meeting. No other action was taken.

6. Eminent Domain: Polly Robinson informed the board of new state legislation requiring EDCs to file a report every year regarding the eminent domain items they have authority over. Information only, no action taken.

7. Johnson vs. JTEDC: Lawsuit answered by TML lawyers representing the JTEDC on June 9, 2016. Information only, no action required.

8. Strategic Planning: Carol Neiman proposed that the board resume the practice of inviting local business owners to lunch for information-sharing and networking purposes and presented a preliminary proposal for the JTEDC to allocate funds for an "Our Town" community photo project. Robinson presented a preliminary draft of a "survey" instrument to be used in gaining community input and support for a citywide "clean-up" and code enforcement effort. Robinson is also putting together a list of website links that may help in this endeavor. No action was taken.

9. Fraud Insurance: A \$100,000 fidelity bond insurance policy has been written. Jean Jacoby asked if a separate \$10,000 bond was written covering fraud by the Treasurer as stated in the Bylaws under section 5.07. Donna Oliver will get clarification from Rooke's Insurance to make sure it covers this requirement.

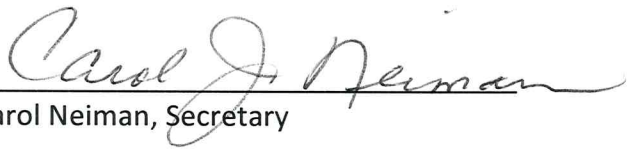
10. Junction Tourism Board: There was no meeting in July because there was no quorum. No action was taken.

11. Ron Fuquay Resignation: Ron Fuquay has submitted a letter stating that he intends to resign from the board at the end of his current term.

12. Newspaper Ad for New Board Members: Carol Neiman will review the ad copy currently being used for the newspaper and the website inviting applicants to the Board and suggest changes, if any.

13. Office Manager's Report: Donna Oliver's report of office activities for the month of June was presented. No action was taken.

**Meeting adjourned at 6:35 p.m.**

  
Carol Neiman, Secretary

**Board Approved**