

**State of Texas**  
**City of Junction**  
**Economic Development Corporation**

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\* **Regular Meeting – June 7, 2016**  
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The *Junction Texas Economic Development Corporation* met for its regular monthly meeting at 5:57 p.m. on Tuesday, June 7, 2016, in the City Hall Meeting Room with the following Board members present:

**President:** Polly Robinson

Vice President: Mindy Supak

**Secretary:** Carol Neiman

**Directors:** Nicholas Lumbley, Jean Jacoby, Michael Townsend and Ron Fuquay

**Also Present:** Donna E Oliver-Leep, Office Manager of JTEDC; James Murr, *Junction Eagle* reporter; and Kerry Sutton.

Polly Robinson called the meeting to order at 5:15 p.m. at the site of the new Kimble County Historical Museum. Charles Hagood conducted a tour of the facility, which is still under construction and expected to be completed by the end of the summer. The gathering was dismissed at 5:45 p.m., and the group then reconvened at the City Meeting room. President Polly Robinson called the meeting back to order at 5:57 p.m.

**Public Forum:** No one wished to speak during the time allotted for the public forum.

1. **Consent Items:** Mindy Supak made a Motion to approve consent items with changes requested by Jean Jacoby. The Motion was seconded by Carol Neiman and passed unanimously.
2. **Fraud Insurance:** Polly Robinson gave the board an update on USDA's request for fraud insurance protection for the JTEDC. More specific information is needed from the USDA in order for the insurance to be written properly. No action was taken.
3. **Strategic Planning Workshop:** A new Action Plan for 2016-2017 from Tessa Schmidtzinsky was given to the board for their perusal. Ms. Robinson stated that Tessa will be investigating what the JTEDC is now allowed to finance because of the recent legislative changes. After a discussion, Jean Jacoby made a Motion that JTEDC accept the Action Plan as presented. Mindy Supak seconded the Motion, and it passed unanimously.
4. **Johnson vs JTEDC:** New lawsuit filed against JTEDC by Dale Johnson regarding his demand for legal fees. Polly Robinson made the board aware of the facts of the case. No action was taken.
5. **Revisions of JTEDC Bylaws:** After a discussion of additional changes to the Bylaws' sections 4.05, 5.03, 5.04, 6.03, it was agreed to table the finalization of changes to the Bylaws at this time and bring back to the board at the July board meeting.
6. **Treasurer:** Polly Robinson explained the necessity of a Treasurer being appointed to the Board now that the JTEDC is managing its own finances. After a discussion, Mindy

Supak made a Motion to elect Jean Jacoby as Treasurer to the Board. Mike Townsend seconded the Motion, and it passed unanimously with Jean Jacoby abstaining. Ms. Jacoby will be added as an additional signatory to the bank accounts.

7. **Historical Museum:** As described above, the board met Charles Hagood at the Museum for a brief overview and tour of the facility. As part of that meeting, Mr. Hagood provided board members with a summary of construction-related expenditures to date, along with anticipated expenses to complete the project. Regarding the \$100,000 Grant previously approved for the Museum, Polly Robinson explained the procedures to be followed by the Museum in order for the JTEDC to release the funds to the County for payment to the Museum.

8. **Junction Tourism Board:** Polly Robinson's report was passed out to all the Board members. Ms. Robinson explained Ms. Laura Mueller's, with Bojorques Law Firm, recommendations for the JTTB Bylaws.

9. **Office Manager's Monthly Report:** Donna Oliver inserted the monthly report in the Board agenda packet. After a discussion, no action was taken.

10. **New Computer & Software:** Polly Robinson informed the board that a new computer has been purchased for the JTEDC office and the QuickBooks software was installed on June 21<sup>st</sup> along with training by Le Ann Smith. Donna Oliver is learning the program. Next will be to install MicroSoft Office software and transfer files from the old computer to the new computer.

11. **Fiber Optics:** Donna Oliver will obtain an application for Internet and phone service to be transferred from Frontier to HCTC when the latter service becomes available. No other action was taken.

12. **City Sweets LLC Grant:** On presentation of receipts for work done, Alex Gonzales was given \$9,828.00 on June 7<sup>th</sup>, leaving a balance of \$40,172 in remaining available funds under this Grant. No action was taken.

**Meeting adjourned at 7:00 p.m.**

  
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Carol Neiman, Secretary

**Board Approved**