

Junction Texas Economic Development Corporation * Regular Monthly Meeting
City of Junction * May 2, 2017
State of Texas *

The *Junction Texas Economic Development Corporation* was called to order by Polly Robinson for its regular monthly meeting on Tuesday, May 2, 2017, at 5:15 p.m. in the City Hall Meeting Room. A quorum was established with the following Board members present:

President: Polly Robinson
Vice President: Michael J. Townsend
Treasurer: Jean Jacoby
Secretary: Carol Neiman
Directors Present: Tom Rattan
Jessica Gardner
Kay Vickery

Also Present: James Murr, journalist with The Junction Eagle newspaper; and Jason Luna, Area Specialist, USDA Rural Development.

Public Forum: Jason Luna, Area Specialist with the USDA Rural Development, reported on the various programs offered by the USDA that might be relevant to the work and mission of the JTEDC, including grants and low-cost loans for infrastructure and housing. The Board was reminded that approximately \$48,000 of undisbursed funds remain in the Revolving Loan Fund.

Consent Items:

(A.) **Minutes:** Ms. Jacoby requested that the minutes be separated out for the purpose of review. Ms. Jacoby moved that the minutes be approved once a change is made to who seconded the motion regarding the financials; Ms. Neiman seconded the motion; and it passed unanimously.

(B.) **Financials:** Ms. Jacoby made a query about who seconded the motion to approve the March Overview and Accounts Payable/Receivable documents as presented. It was determined that Ms. Neiman had seconded the motion. After a review of the financials, Ms. Vickery moved to accept the financials; Mr. Rattan seconded the motion; and it passed unanimously.

Committee Reports:

Clean-up Committee: There was a general discussion about the Tire Recycling day coming up May 20th:

- There are various groups that have committed to help;
- There are ongoing discussions with County Commissioner Dunagan, who is coordinating the effort;
- James Murr pointed out that money to support this recycling day comes from a program whereby fines collected by the *Texas Commission on Environmental Quality* (TCEQ) are dedicated to funding environmental clean-up efforts in the respective counties.

- Ms. Vickery has designed a flyer to advertise the event, and Ms. Oliver-Leep printed the flyers and has been distributing them throughout Junction; and
- The JTEDC is actively seeking support and volunteers for a “curbside pickup” to help local residents who would like to recycle tires but are unable to transport them to the site. Ms. Robinson and Ms. Jacoby volunteered their trucks for this effort.

Kay Vickery Resignation: Kay Vickery submitted a letter of resignation in mid-April, which was included in the board packet. She hopes to continue serving the community as a volunteer as her schedule allows.

EDC Executive Director Functions: Ms. Neiman reported on a visit from Tony Guidroz, Economic Development, Tourism, and Marketing Director for the City of San Saba.

- Mr. Guidroz has agreed to serve as “mentor” to the JTEDC office manager, Donna Oliver-Leep, and came to town for an introductory meeting on April 17th;
- He shared information about number (64) of projects he has initiated in San Saba, many of which could be adapted for Junction;
- He talked about the various ways San Saba has used its sales tax revenues to support economic development and quality of life in that town.

Ms. Neiman prepared an outline of suggested projects for the JTEDC inspired by this visit, which was given to the Board for their review and input.

New Website: Ms. Jacoby suggested that Kelly Blumentritt, the website developer we like, be invited to make a presentation to the Board. The contract for this work will be included in the budget for fiscal year 2017-2018. Ms. Jacoby, Ms. Neiman, and Ms. Oliver-Leep will work with the chosen website developer on the content of the new site.

Loan-Guarantee Program: Ms. Robinson reported that conversations have been initiated and are ongoing with local banks to partner with the JTEDC in offering a Loan-Guarantee Program.

Office Manager’s Report: Ms. Oliver-Leep’s report was included in the board meeting packets for the board members to review on their own.

Junction Tourism Board: Ms. Robinson’s report was included in the board meeting packets for the board members to review on their own.

Meeting adjourned at 6:22 p.m. on May 2, 2017.



Carol Neiman, Secretary