



**NOTICE OF REGULAR MEETING**  
***Junction Texas Economic Development Corporation (JTEDC)***  
**Tuesday, April 4, 2017 at 5:15 p.m.**  
**City Hall Meeting Room**  
**102 N. 5<sup>th</sup> Street**  
**Junction, Texas 76849-4627**

**AGENDA**

1. Call to order (***all cell phones turned off***) and establish a quorum.
2. Public Forum: Citizen's comments (limit 3 minutes maximum).
3. Consent Items: ***Review prior to the meeting and address any concerns with JTEDC Office Manager.***  
(A.) Minutes – approval of minutes for March 7, 2017 meeting.  
(B.) Financials – approval of financials for March 2017.  
***The above consent items are considered to be routine and approval will be enacted with one motion.***
4. Committee Reports:  
(A.) Cleanup Committee Report from Jessica Gardner regarding March's activities is included in the board packet; possible discussion; no action to be taken.
5. Performance Grant Policies and Agreements: Discussion and possible action regarding approval of the revisions to the following documents:
  - A. General Policy and Procedures – Loan & Grant Programs;
  - B. Performance Grant Program – Policy Guidance & Procedures;
  - C. Contract and Performance Agreement;
  - D. Personal Guarantee; and
  - E. Promissory Note.
6. Holiday Inn Express: Possible discussion of the public notice that has gone into the Junction Eagle Newspaper; no action to be taken.
7. New Website: Discussion regarding a new website for the JTEDC; no action to be taken.
8. Office Manager's Monthly Report: Possible discussion of March's Activities Report from the JTEDC office manager; no action to be taken.
9. Junction Tourism Board: President, Polly Robinson, JTEDC board representative's report stating that the JTTB board meeting for March was cancelled.

**Notes:**

The Board of Directors may vote and/or act upon each item listed.

The Board of Directors reserves the right to adjourn at any time into executive session during the course of this meeting to discuss any of the matters listed above whenever necessary and legally justified under the Texas Open Meetings Act pursuant to the Open Meetings Act, Texas Government Code, ***Section 551.087 (Deliberations Regarding Economic Development Negotiations)***, ***Section 551.074 (Personnel Matters)***, ***Section 551.071 (Consultation with Attorney)***, ***Section 551.072 (Deliberations about Real Property)***.

Persons with disabilities who plan to attend this meeting and who may need assistance should contact City Hall at 325-446-2622 prior to the meeting so proper arrangements can be made.

This is to certify that I, Donna E Oliver-Leep, posted this notice on the glass window by the front door of the City Hall, the JTEDC office, the public notice bulletin board located outside the City Meeting Room and submitted to our webmaster for posting to the JTEDC website by 5 p.m. on Friday, March 31, 2017.

**An information packet is available for public inspection at JTEDC offices located at 702 College Street, Junction, TX.**

*Donna E Oliver-Leep*

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Donna E Oliver-Leep, Office Manager