



**NOTICE OF REGULAR MEETING**  
**Junction Texas Economic Development Corporation (JTEDC)**  
**Tuesday, November 7, 2017 at 5:15 p.m.**  
**City Hall Meeting Room**  
**102 N. 5<sup>th</sup> Street**  
**Junction, Texas 76849-4627**

**NOVEMBER 2017 AGENDA**

1. Call to order (***all cell phones turned off***) and establish a quorum.
2. Public Forum: Citizen's comments (limit 3 minutes maximum).
3. Election of Officers: Discussion and possible action:
  - (A.) *Statement of Officer* (blank form) for each newly elected officer to serve for the fiscal year 11/01/2017 through 09/30/2018 will be signed.
  - (B.) *First State Bank Resolution* (blank form) for two accounts to be signed by all signatories.
4. Consent Items: ***Review prior to the meeting and address any concerns with JTEDC Office Manager.***
  - (A.) Minutes – approval of minutes for October 1, 2017 special called meeting; and approval of minutes for October 3, 2017 regular monthly meeting.
  - (B.) Financials – approval of financials for October 2017.***The above consent items are considered to be routine and approval will be enacted with one motion.***
5. Reports: Discussion only; no action to be taken.
  - (A.) Office Manager's Monthly Report: Report from the JTEDC office manager regarding October's activities is included in the board packet.
  - (B.) Junction Tourism Board's Monthly Report: President, Polly Robinson, JTEDC board representative's report regarding the JTTB board meeting is included in the board packet.
6. Advertising & Promotion Grant: Discussion and possible action on façade grant requests from *Apache Floors & Construction* for a fence on newly acquired property next to the business's building.
7. Media Marketing Proposal: Discussion and possible action regarding Dr. Tim Chandler's proposal for media marketing on the JTEDC website.
8. Donate Laptop: Discussion and possible action regarding the donation of the old office laptop to the Junction Historical Museum.
9. JTEDC Office Lease: Discussion and possible action regarding the JTEDC office lease which is coming up for renewal the first of December, and the rental amount will be increased.

**Notes:**

The Board of Directors may vote and/or act upon each item listed.

The Board of Directors reserves the right to adjourn at any time into executive session during the course of this meeting to discuss any of the matters listed above whenever necessary and legally justified under the Texas Open Meetings Act pursuant to the Open Meetings Act, Texas Government Code, **Section 551.087 (Deliberations Regarding Economic Development Negotiations)**, **Section 551.074 (Personnel Matters)**, **Section 551.071 (Consultation with Attorney)**, **Section 551.072 (Deliberations about Real Property)**.

Persons with disabilities who plan to attend this meeting and who may need assistance should contact City Hall at 325-446-2622 prior to the meeting so proper arrangements can be made.

This is to certify that I, Donna E Oliver-Leep, posted this notice on the glass window by the front door of the City Hall, the JTEDC office, the public notice bulletin board located outside the City Meeting Room and submitted to our webmaster for posting to the JTEDC website by 5 p.m. on Friday, November 3, 2017.

**An information packet is available for public inspection at JTEDC offices located at 702 College Street, Junction, TX.**

*Donna E Oliver-Leep*

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Donna E Oliver-Leep, Office Manager

cc: JTEDC Board Members, City Secretary, Mayor of Junction, the Junction Eagle

***This institution is an equal opportunity provider, employer, and lender.***