



## NOTICE OF REGULAR MEETING

*Junction Texas Economic Development Corporation (JTEDC)*

Thursday, July 6, 2017 at 5:15 p.m.

City Hall Meeting Room

102 N. 5<sup>th</sup> Street

Junction, Texas 76849-4627

### JULY AGENDA

1. Call to order (*all cell phones turned off*) and establish a quorum.
2. Public Forum: Citizen's comments (limit 3 minutes maximum).
3. Consent Items: *Review prior to the meeting and address any concerns with JTEDC Office Manager.*
  - (A.) Minutes:
    - Approval of regular meeting minutes for May 2, 2017.
    - Approval of special called meeting minutes for May 15, 2017.
  - (B.) Financials: Approval of financials for May 2017 and June 2017.

*The above consent items are considered to be routine and approval will be enacted with a motion.*
4. Reports:
  - (A.) EDC Board of Director Vacancy: Report on progress of finding a new board member.
  - (B.) Clean Up Committee: Report regarding Tire Recycling on May 20<sup>th</sup> and June 10<sup>th</sup>.
  - (C.) Business Outreach Committee: Report regarding taking business owners or managers to lunch.
  - (D.) Website Committee: Report on updating website.
  - (E.) Office Manager's Monthly Report: Report regarding May's and June's activities.
  - (F.) Junction Tourism Board's Monthly Report: Report regarding the May 2017 JTTB board meeting.
5. Wi-Fi Open Access Program: Maureen Wall with Hair Works is making application for the Wi-Fi access grant. Discussion and possible action approving same.
6. Performance Agreement Documents: Review, discussion, and possible action on the city attorneys' revised performance agreement documents as follows:
  - (A.) General Policy and Procedures – Loan & Grant Programs;
  - (B.) Performance Grant Program – Policy Guidance & Procedures; and
  - (C.) Contract and Performance Agreement.
7. Business Incentive Policy: Discussion and possible action approving same.
  - (A.) Business Incentive Grant / Biz Incentive Policy-Procedures DRAFT(1)
  - (B.) Business Incentive Grant / Incentive Grant Performance Agreement DRAFT(1)

8. Discussion Only – No Action to be Taken
  - (A.) USDA Letter: Discussion regarding a letter from the USDA stating they will not continue the Loan Funds that had been allocated to the JTEDC.
  - (B.) Lawsuit: Update on an MSJ Order issued by the Court regarding *Dale Johnson vs. JTEDC*.
9. Adventurous Embroidery: Discussion and possible action – Sheila Whitlock, owner of Adventurous Embroidery, will be requesting a Business Incentive Grant.
10. Executive Session: Discussion concerning purposes permitted pursuant to §551.087 *Deliberations Regarding Economic Development Client Negotiations of the Government Code (Texas Open Meetings Act)*. EDC may meet in closed session to discuss the Business Incentive Grant request by Adventurous Embroidery.
11. Resume to Open Session: Discussion and take possible action on Executive Session §551.087 *Deliberations Regarding Economic Development Client Negotiations* with Adventurous Embroidery.
12. Executive Session: Discussion concerning purposes permitted pursuant to §551.087 *Deliberations Regarding Economic Development Client Negotiations of the Government Code (Texas Open Meetings Act)*. EDC may meet in closed session to discuss USDA loan to Paddler’s Porch.
13. Resume to Open Session: Discussion and possible action on Executive Session §551.087 *Deliberations Regarding Economic Development Client Negotiations* regarding Paddler’s Porch.

**Notes:**

The Board of Directors may vote and/or act upon each item listed.

The Board of Directors reserves the right to adjourn at any time into executive session during the course of this meeting to discuss any of the matters listed above whenever necessary and legally justified under the Texas Open Meetings Act pursuant to the Open Meetings Act, Texas Government Code, **Section 551.087 (Deliberations Regarding Economic Development Negotiations)**, **Section 551.074 (Personnel Matters)**, **Section 551.071 (Consultation with Attorney)**, **Section 551.072 (Deliberations about Real Property)**.

Persons with disabilities who plan to attend this meeting and who may need assistance should contact City Hall at 325-446-2622 prior to the meeting so proper arrangements can be made.

This is to certify that I, Donna E Oliver-Leep, posted this notice on the glass window by the front door of the City Hall, the JTEDC office, the public notice bulletin board located outside the City Meeting Room and submitted to our webmaster for posting to the JTEDC website by 5 p.m. on Friday, June 30, 2017.

**An information packet is available for public inspection at JTEDC offices located at 702 College Street, Junction, TX.**



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*Donna E Oliver-Leep, Office Manager*

CC: JTEDC Board Members, City Secretary, Mayor of Junction, the Junction Eagle

*This institution is an equal opportunity provider, employer, and lender.*