

REQUEST FOR QUALIFICATIONS (RFQ)

The City of Junction, Texas intends to enter into contract with a professional engineer to provide engineering services to assist the City in the site selection, design and permitting of a proposed new solid waste landfill.

To qualify for selection, the submitting firm must have a professional engineer, registered in Texas who can sign and seal the work to be performed in the contract, and a minimum of five (5) years of experience on similar projects. To be considered for evaluation, firms should submit a specific statement of qualifications (SOQ) for the project.

The submittal shall include a transmittal letter. Following the transmittal letter shall be a one-page letter from each sub-consulting firm proposed in the submittal indicating that firm's desire to be included and indicating a general statement of the scope of services that the sub-consultant will perform if the submitting firm is selected.

The submittal shall include:

- Transmittal Letter
- Sub-Contractors Agreement Letter
- Specific technical capabilities of the firm(s) for the project to include capability of preparation of design drawings and permit application(s) in accordance with Texas Administrative Code - Chapter 330;
- Prior demonstrated experience in accomplishing similar projects;
- Contact information for references on similar projects; and
- Specific qualifications of employees intended to be assigned on the projects(s)..

A selection committee will review the submittals and recommend the most highly qualified submitting firms for further consideration. Questions concerning this request shall be directed to the City Secretary, Ms. Vivian Saiz at (325) 446-2622.

Scope of Services – A copy of the Scope of Services can be obtained from the City Secretary or may be downloaded from the City's website at www.cityofjunction.com .

Deadline: Seven (7) copies of a letter of interest notifying the City of Junction of the Provider's intent to be considered for these professional services, including qualifications and accompanying statements shall be addressed to the City of Junction, 730 Main Street, Junction, Texas 76849, Attention: Ms. Vivian Saiz and will be received until 2:00 p.m. (CSDT) May 23, 2008. Any submissions received after this time will not be considered. All SOQ's shall be submitted in a sealed envelope and clearly identify "RFQ – Junction Landfill".